



CITY OF HOUSTON

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January 17, 2014

SUBJECT: Letter of Clarification No. **18** Request for Proposal for
Human Resources Consulting Services and Data Warehouse

REFERENCE: Request for Proposal No. S37-T24838

TO: All Prospective Proposers

This Letter of Clarification is issued for the following reason:

The following questions and City of Houston responses are hereby incorporated and made a part of the Request for Proposal:

Question:

- 1) Item DD. Data warehouse / Data Mining
 - a) Please confirm what data warehouse the City is using today.
 - b) How often are the data feeds updated? (Or, how often you would like them to be updated)
 - c) What strategic objective is the City trying to support with data in general?

Answer: The City does not have a data warehouse in place for services requested in this RFP. The selected Data Warehouse vendor will either propose its established data warehouse or develop a data warehouse that meets the City's requirements to extract data from multiple external sources, load data into a data repository initially comprised primarily of medical and prescription drugs claims data, capture data elements and provide complex analytics. The Data Warehouse vendor will collaborate with the City and the medical/prescription drug plans administrator on system specifications, deliverables and timelines to implement a robust Data Warehouse, including frequency of data feeds updates. The selected vendor will manage the Data Warehouse. Please reference the RFP Data Warehouse Scope of Services for more details.

Strategic objectives include:

- **Secure possession of medical/prescription claims data that the TPA collects.**

- Keep analysis / reporting separate from production data.
- Information integration from multiple systems – single point source for information
- Establish and maintain uniformity and consistency of data.
- Provide an adaptive and flexible source of information.
- Establish the foundation for decision support.
- Capability to build Dashboards
- Etc.

Question:

2) Part 4 - Auditing Services Item T2 Annual Medical Claims Audit

a) Disease / case management results

3) Is the City looking for an audit to verify the medical plan's self-reported ROI /clinical outcomes or are you looking for an assessment of the vendors process and management of the clinical programs?

Answer: Both are correct.

4. b) Does the City want the Medicare Medical plans included in the audits?

Answer: Yes.

5.c) Does the City want the dental plans audited?

Answer: No.

d) Does the City want the vision plan audited?

Answer: No.

Part 4 - Auditing Services Item X Dependent Eligibility Audit

a) How many employees cover a dependent on the plan?

Answer: Approximately 11,785.

b) How many dependents in total are covered on the plan?

Answer: The Cigna plans cover approximately 30,600 dependents.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the

Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

Sincerely,

Gerri R. Walker

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Assistant Director, Human Resources

END OF LETTER OF CLARIFICATION 18